# Logo Description automatically generatedApplication Form

**Please refer to the guidance notes to help you complete this form**

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| **Post applied for:** | **Data Engineer** |
| **Where did you see this post advertised?** |  |

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| **Section One** | **NB Information in this section will be used by the Human Resources team to process this application. This section will not be seen by the selection panel.** |

| **APPLICANT DETAILS** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Title | |  | | Last name (or family name) | |  |
| First name(s) | |  | | | | |
| Other name(s) by which you have been known | | | | |  | |
| Date of Birth | | | | |  | |
| Address | | |  | | | |
| Postcode | | |  | | | |
| Contact | Phone | |  | | | |
|  | E-mail | |  | | | |
| National Insurance Number | | |  | | | |

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| **REDEPLOYMENT INTERVIEW SCHEME (RIS)** | |
| Do you believe that you’re eligible, and wish to apply using the Redeployment Interview Scheme for Civil Servants? | Yes / No |
| Please refer to the Guidance Document for more information about this scheme and eligibility | |

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| **A GREAT PLACE TO WORK FOR VETERANS INITIATIVE** | | |
| Are you a veteran of the British armed forces with a minimum of one year’s service? | Yes / No / Prefer not to disclose | |
| If Yes, Would you like to be considered for the “Great place to work for veterans initiative”? | | Yes / No |
| Please refer to the Guidance Document for more information about this initiative and eligibility | | |

| **NATIONALITY** Note: If you are appointed, documentary evidence will be required to support your answers | | | | |
| --- | --- | --- | --- | --- |
| Nationality at birth | | | | |
|  | Welsh |  | Northern Irish | |
|  | English |  | British or Mixed British | |
|  | Scottish |  | Other (please specify): | |
| Present nationality (if different) | | | |  |
| Have you ever possessed any other nationality or citizenship? | | | | Yes / No |
| Are you subject to immigration control? | | | | Yes / No |
| Are there restrictions on your continued residence or employment in the UK? | | | | Yes / No |
| If you have answered ‘YES’ to any of the questions above, please give details below: | | | | |
|  | | | | |
| Are you lawfully resident in the UK? | | | | Yes / No |

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| **AVAILABILITY** |
| Are there any dates during the next month when you cannot attend for assessment/interview? |
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| **PREFERRED LANGUAGE FOR FUTURE CORRESPONDENCE, INCLUDING INTERVIEW** | |
| Welsh / English | |
| **TRANSLATION OF APPLICATION** | |
| Are you willing for your application to be translated, if required? | Yes / No |

| **WELSH LANGUAGE –** Please indicate your current level of ability in the Welsh language | | | | |
| --- | --- | --- | --- | --- |
|  | Fluent/Advanced | Good | Basic/Learner | None |
| Spoken ability |  |  |  |  |
| Written ability |  |  |  |  |

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| **Section Two** | **This section will be passed to the selection panel** |

Don’t include personal information that identifies you in this section. This means that we can recruit based on your knowledge and skills, and not background, gender or ethnicity – it’s called [name blind recruitment](https://civilservice.blog.gov.uk/2015/12/01/name-blind-recruitment-responding-to-your-comments/).

Remove references to your:

* Name/title
* Educational institutions
* Age
* Gender
* Email address
* Postal address
* Phone number
* Nationality / immigration status

| **YOUR CV:** You should include your employment history, qualifications, skills and experience |
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**Copy your CV into here or send as an attachment to recruitment@estyn.gov.wales**

| **PERSONAL STATEMENT (maximum 750 words)** |
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| **What interests you in this role and how do you feel you meet the required skills and experience?**  Please refer to the essential criteria and guidance notes when completing this statement. |

**Insert your Personal Statement here or send as an attachment to recruitment@estyn.gov.wales**

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| **Section Three** | **NB This section will not be seen by the selection panel** |

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| ***EQUAL OPPORTUNITIES***  The information you provide in this section will be used for equality monitoring purposes (further details can be found in the Guidance Document) . | |
| Do you consent to this information being processed, and used anonymously in our Strategic Equality Plan for Equality Monitoring purposes?  (Consent can be removed at any time by giving Estyn written notice) | Yes / No |
| If successful do you consent to this information being processed to create a personnel record, and be used anonymously in the Civil Service Commission compliance return and the Annual Civil Service Employment Survey.  (Consent can be removed at any time by giving Estyn written notice) | Yes / No |

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| **RHYW / GENDER** | | | | | |
| How do you identify yourself?: | |  | | Man | |
|  | | Woman | |
|  | | Other  If you prefer to use your own term, please specify here: \_\_\_\_\_\_\_\_\_\_\_ | |
|  | | Prefer not to say | |
| Is your gender identity the same as the gender you were born with?: | |  | | Yes | |
|  | | No | |
|  | | Prefer not to say | |
| **STATWS PRIODASOL / MARITAL STATUS** | | | | | |
|  | Married or civil partnership | |  | | Widowed |
|  | Divorced | |  | | Other : \_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Single | |  | | Prefer not to say |
| **BEICHIOGRWYDD / PREGNANCY** | | | | | |

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| Are you currently pregnant or have you been pregnant in the last year? |  | Yes |
|  | No |
|  | Prefer not to say |

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| **DISABILITY** | | | | | | | | | |
| **Do you consider yourself to have a disability or a long-term health condition?\*** | | | | | | | | | |
|  | Yes | | | | | | | | |
|  | No | | | | | | | | |
|  | Prefer not to say | | | | | | | | |
| \* A person has a disability if he or she has a physical or mental impairment which has a substantial and long-term adverse effect on that person’s ability to carry out normal day-to-day activities. | | | | | | | | | |
| **ADDITIONAL INFORMATION FOR DISABLED PEOPLE** | | | | | | | | | |
| **Disability Confident Scheme** – Please refer to Section Three of the guidance document for further details | | | | | | | | | |
| Do you feel that you meet the minimum essential job criteria and would like to apply under the Disability Confident Scheme? | | | | | | | | | Yes / No |
| **Assistance for assessment/interview.** Please advise us of any reasonable adjustments, access, equipment or other practical support requirements you may have so that we can ensure that our selection process is accessible. The HR team will try and arrange support for you. | | | | | | | | | |
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| **ETHNICITY** | | | | | | | | | |
|  | | | Asian or Asian British - Bangladeshi |  | | | Mixed White and Asian | | |
|  | | | Asian or Asian British - Indian |  | | | Mixed White and Black African | | |
|  | | | Asian or Asian British – Pakistani |  | | | Mixed White and Black Caribbean | | |
|  | | | Asian or Asian British – Chinese |  | | | Any Other Mixed background | | |
|  | | | Any Other Asian backgrounds |  | | | White | | |
|  | | | Black or Black British - African |  | | | Other ethnic group Arab | | |
|  | | | Black or Black British - Caribbean |  | | | Other ethnic group (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
|  | | | Any Other Black backgrounds |  | | | Prefer not to say | | |
| **RELIGION AND BELIEF** | | | | | | | | | |
|  | Buddhist | | | |  | | Sikh | | |
|  | Christian | | | |  | | Other religion or belief - specfiy here\_\_\_\_\_\_\_ | | |
|  | Hindu | | | |
|  | Jewish | | | |  | | No religion or belief | | |
|  | Muslim | | | |  | | Prefer not to say | | |
| **SEXUAL ORIENTATION** | | | | | | | | | |
|  | | Bisexual | | |  | | Heterosexual or straight | | |
|  | | Gay man | | |  | | Other - if you prefer to use your own term, please specify here\_\_\_\_\_\_\_ | | |
|  | | Gay woman, lesbian | | |  | | Prefer not to say | | |
| **CARING RESPONSIBILTIES** | | | | | | | | | |
| **Do you have any caring responsibilities? (tick all that apply)** | | | | | | | | | |
|  | None | | | | |  | | Primary carer or assistant for an older person or people (65 years and over) | |
|  | Primary carer of a child or children (under 18 years) | | | | |  | | Secondary carer (another person carries out main caring role) | |
|  | Primary carer of a disabled child or children (under 18 years) | | | | |  | | Prefer not to say | |
|  | Primary carer or assistant for a disabled adult (18 years and over) | | | | |  | |  | |

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| **SOCIO-ECONOMIC BACKGROUND** | | | |
| **What type of school did you mainly attend between the ages of 11 and 16?** | | | |
|  | State-run or state-funded school - selective on academic, faith or other grounds |  | State-run or state-funded school - non-selective |
|  | Independent or fee-paying school – bursary |  | Independent or fee-paying school - no bursary |
|  | Attended school outside the UK |  | Don’t know |
|  | Other |  | Prefer not to say |
| **What is the highest level of qualifications achieved by either of your parent(s) or guardian(s) by the time you were 18?** | | | |
|  | At least one has a degree level qualification |  | Qualifications below degree level |
|  | No formal qualifications |  | Don’t know |
|  | Not applicable |  | Other |
|  | Prefer not to say |  |  |
| **Thinking back to when you were aged about 14, which best describes the sort of work the main/ highest income earner in your household did in their main job?** | | | |
|  | Modern professional occupations such as: teacher/lecturer, nurse, physiotherapist, social worker, welfare officer, artist, musician, police officer (sergeant or above), software designer |  | Clerical and intermediate occupations such as: secretary, personal assistant, clerical worker, office clerk, call centre agent, nursing auxiliary, nursery nurse |
|  | Senior managers and administrators usually responsible for planning, organising and coordinating work and for finance such as: finance manager, chief executive |  | Technical and craft occupations such as: motor mechanic, fitter, inspector, plumber, printer, tool maker, electrician, gardener, train driver |
|  | Semi-routine manual and service occupations such as: postal worker, machine operative, security guard, caretaker, farm worker, catering assistant, receptionist, sales assistant |  | Routine manual and service occupations such as: HGV driver, van driver, cleaner, porter, packer, sewing machinist, messenger, labourer, waiter / waitress, bar staff |
|  | Middle or junior managers such as: office manager, retail manager, bank manager, restaurant manager, warehouse manager, publican |  | Traditional professional occupations such as: accountant, solicitor, medical practitioner, scientist, civil/mechanical engineer |
|  | Long term unemployed (claimed Jobseeker's Allowance or earlier unemployment benefit for more than a year) |  | Retired |
|  | Other |  | Not applicable |
|  | Don’t know |  | Prefer not to say |
| **Thinking back to when you were aged about 14, did the main/highest income earner in your household work as an employee or self-employed?** | | | |
|  | Employee |  | Self-employed with employees |
|  | Self-employed/freelancer without employees |  | Not working |
|  | Don’t know |  | Not applicable |
|  | Prefer not to say |  |  |
| **If the highest income earner in your household was employed when you were aged 14, how many people worked for their employer? If they were self-employed and employed other people, how many people did they employ? (Please select only one option)** | | | |
|  | 1-24 |  | 25 or more |
|  | Don’t know |  | Not applicable |
|  | Prefer not to say |  |  |
| **If the highest income earner in your household was employed when you were aged 14, did they supervise any other employees?** A supervisor is responsible for overseeing the work of other employees on a day-to-day basis(Please select only one option) | | | |
|  | Yes |  | No |
|  | Don’t know |  | Not applicable |
|  | Prefer not to say |  |  |
| **If you finished school after 1980, were you eligible for Free School Meals at any point during your school years?** Free School Meals are a statutory benefit available to school-aged children from families who receive other qualifying benefits and who have been through the relevant registration process. It does not include those who receive meals at school through other means (e.g. boarding school). | | | |
|  | * Yes |  | No |
|  | Not applicable (finished school before 1980 or went to school overseas) |  | Don’t know |
|  | Prefer not to say |  |  |
| **Compared to people in general, would you describe yourself as coming from a lower socio-economic background?** | | | |
|  | Yes |  | No |
|  | Don’t know |  | Prefer not to say |

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| ***DATGANIAD / DECLARATION*** | | |
| * I declare that the information I have given on this form is true and complete to the best of my knowledge and belief. * I understand that, if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be rejected or an offer withdrawn. * I understand that if I am employed by Estyn and any incorrect or omitted information relating to this application comes to light, my employment may be terminated. | | |
| Name: |  | |
| Signature\*: |  |  |
| Date: | /  / | |
| **Note: You must sign and date this application form.**  \* If you are submitting this form by e-mail please tick the box and type in your name here. | | |
|  | | |
| **Important: Data Protection Act and the General Data Protection Regulation :** The information you have given on this form will be processed by Estyn its agents and used in accordance with the principles of the Data Protection Act and the General Data Protection Regulations. Any data about you will be held in secure conditions, with access restricted to those who need it in connection with the application and selection process. Data may also be used for the purposes of monitoring the effectiveness of recruitment. In these circumstances all data will be kept anonymous. If you are appointed, this information will be processed during your employment with Estyn. If you are unsuccessful, your personal data relating to your application will be kept for two years and then destroyed. Further information can be found in Estyn’s privacy notice found [here](http://www.estyn.gov.wales/document/privacy-notice-job-applicants) and the recruitment guidance document. | | |

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| **Submitting your application** |
| Thank you for completing this form. You can email your completed form to [recruitment@estyn.gov.wales](mailto:recruitment@estyn.gov.wales)  We encourage an electronic application. If you are unable to send your application electronically  please contact us to discuss further. |