

From: Robert Gairey on behalf of Enquiries
To:
Subject: 02 24 03 Freedom of Information request - response
Date: 14 May 2024 15:40:57
Attachments: jmaae001.png

Dear

Thank you again for your email, in which you formally request information in regards to spend on office supplies.

When dealing with requests for information made under the Freedom of Information Act 2000 (the 'Act'), Estyn's obligations include:-

1. Confirming or denying whether it holds information of the description specified in the request; and
2. Communicating the information requested to the applicant.

There are a number of exemptions under the Act that impact these obligations. Estyn is required to consider whether an exemption applies in the context of the information being released into the public domain, not just in the context of the information being released to the particular applicant that has requested the information.

If Estyn releases information in response to a Freedom of Information request, this is essentially a decision that the information can be released in response to any similar request from any member of the public.

In response to your request, I can confirm the following responses:

Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023 **£9,248**

1st April 2023 – 31st March 2024 **£9,916**

Start date & duration of Contract? **Ongoing**

Is there an extension clause in the contract and, if so, the duration of the extension? **The framework contracts we use are ongoing.**

Has a decision been made yet on whether the contract is to be either extended or renewed? **The framework contracts that we use are renewed at various times.**

Who is the senior officer (outside of procurement) responsible for the contract? **Glyn.coles@estyn.gov.uk**

Name of Incumbent Supplier? **We use a CPS Government framework which is ongoing.**

How long have you traded with them? **We use a number of suppliers, depending on who is on the framework.**

If you publish your register of contracts and purchasing, can you please provide a website link. **We do not publish a register of contracts, but here is the relevant contract from our internal log:**

Title	Supplier (FOI)	Contract Start Date (FOI)	IS THE CONTRACTOR A LIVING WAGE EMPLOYER? CHECK AT ITT/ITQ OR PHASE IN AT RENEWAL	Contract End Date (FOI)	Contract / Framework / PO Ref (FOI)	Procurement Route ie. Framework (State CCS / NPS / Other); ITT; ITQ (FOI)	Contract Term (FOI)	Financial Year Awarded (FOI)
Stationery	Lyreco UK Ltd	16/01/2017	N/A FRAMEWORK	31/07/2024	NPS-CS-0053-16	NPS FRAMEWORK	NPS Framework Extended	16-17

In addition, can you confirm if you have a contract in place for Tail End Spend. **No we don't.**

If you are not satisfied with the decision Estyn has taken regarding your request for information, you are entitled to request that we review the matter. Your request for a review should be addressed to the Feedback and Complaints Manager, and received no later than 20 working days after the date of this communication.

If you are still not satisfied, you also have a right to complain to the Information Commissioner through their website:

<https://ico.org.uk/about-the-ico/who-we-are/wales-office/>

Telephone: 0303 123 1113

Email: enquiries@ico.gsi.gov.uk

Yours sincerely

Robert Gairey
Swyddog Arweiniol Cyhoeddiadau / Lead Officer: Publications

Estyn
Arolygiaeth Ei Fawrhydi Dros Addysg A Hyfforddiant yng Nghymru His Majesty's Inspectorate For Education and Training in Wales

Cyfeiriad: Llys Angor, Heol Keen, Caerdydd, CF24 5JW
Address: Anchor Court, Keen Road, Cardiff, CF24 5JW Ffôn Estyn/Estyn Phone: 02920 446309
E-bost/E-mail: robert.gairey@estyn.gov.wales

Gwefan/Website: www.estyn.llyw.cymru / www.estyn.gov.wales Mae Estyn yn croesawu gohebiaeth yn Gymraeg a Saesneg. Bydd gohebiaeth a dderbynnir yn y naill iaith neu'r llall yn cael yr un flaenoriaeth.

Estyn welcomes correspondence in both English and Welsh. Correspondence received in either language will be given equal priority.

Dilynwch @EstynAEF / Follow @EstynHMI

-----Original Message-----

From:
Sent: Thursday, April 18, 2024 1:45 PM
To: Enquiries <Enquiries@estyn.gov.uk>
Subject: 02 24 01 Freedom of Information request - Spend on Office Supplies and associated Products

Dear,

Please can you respond to the following request for Information.

The details I require are:

Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023

1st April 2023 – 31st March 2024

Start date & duration of Contract?

Is there an extension clause in the contract and, if so, the duration of the extension?

Has a decision been made yet on whether the contract is to be either extended or renewed?
Who is the senior officer (outside of procurement) responsible for the contract?
Name of Incumbent Supplier?
How long have you traded with them?
If you publish your register of contracts and purchasing, can you please provide a website link.
In addition, can you confirm if you have a contract in place for Tail End Spend.
I look forward to receiving your response.

Yours faithfully,
